



Hall Green NNS Grants Programme Fact Sheet

Overview

- A total of £90k is available through the NNS Hall Green Grants Fund until March 2022.
- A **Micro grant** is an award of less than £2,000 and a **Small grant** is an award between £2,000 and £10,000. Micro and Small grants will require the completion of an NNS Grants Application Form.
- Grants of up to £250 will require a written submission.
- For grants of over £1,000, GreenSquareAccord will agree an up-front payment based on the proposed activity costs outlined in your application with the remaining funds paid at the mid point on receipt of monitoring and evaluation requirements.
- We will be distributing the funding on a rolling basis until the total available funding has been awarded. We will inform you immediately if there is no more funding available on receipt of your application.
- All activities/services must benefit citizens aged 50 plus.
- Activities must take place in the Hall Green constituency which includes the neighbourhoods of Moseley, Kings Heath/Brandwood, Hall Green, Sparkbrook and Sparkhill.
- Applications exceeding £250 will be assessed by a Grants Panel by adhering to a scoring criteria to ensure fairness and transparency.
- Applications for up to £250 will be decided upon by Hall Green NNS as the Lead Facilitator and by a member of the Social Work Team.
- All activities funded will need to have taken place within 12 months from the date the grant is awarded.
- Activities that are not online must adhere to public health social distancing guidelines.
- As part of the funding agreement, all successful applicants must agree to support GreenSquareAccord with the monitoring and evaluation of the funded activities as set out in the 'Monitoring and Evaluation' section.
- You must be able to evidence that you can meet the Hall Green NNS grant requirements. For un-constituted groups please see below.
- You will be required to provide your organisations latest accounts/annual report if you have one and insurance details. If your group or organisation is new, a draft or latest income and expenditure projections will be sufficient. You will need a bank account to receive grant payments.



Un-Constituted Groups

We do not want to exclude grass-roots organisations from this process. If you are un-constituted group, without a bank account we would recommend that you seek a host organisation that can support your grant application, or contact us for guidance. Un-constituted groups can apply **for up to £2,000**.

What can the fund pay for?

NNS Hall Green is funded by Birmingham City Council who stipulate that all grants should contribute to the Adult Social Care & Health Prevention First vision which is that *"Citizens lead healthy, happy, independent lives within their own homes and communities"*. With that in mind we are looking to fund :-

- Proposals for new community activities open to older people where gaps have been identified in the community. You can apply for up to £10,000 for a period of up to 12 months; however it is likely that we will award most grants for up to £5,000.
- Proposals that increase or improve the accessibility of existing community activities. You can apply for up to £10,000 for a period of 12 months which address barriers and help older people make better use of the community offer available to them. Again, most grants are expected to be for up to £5,000.

Grants for capital expenditure

NNS grants cannot be for 100% capital projects; however, where an element of the budget is for capital in order to enable an activity or service to be delivered, this can be considered. We suggest as a guideline no more than 50% of the proposed budget is to be spent on capital items. The financial contribution of volunteers can be taken into account in the overall project costs. This should be cost at the current hourly rate for living wage. Capital projects might include: digital, purchasing of kitchen equipment, adapting entrance to buildings to enable access to activities/services, purchase of sheds or any other items or equipment to aid accessibility and participation.

Examples of items that can be purchased:-

Marketing costs – marketing and publicity costs such as posters and flyers.

Food related activities – lunch club, baking class, celebrations.

Workshops – gardening, singing, DIY, creative writing, computer classes, skills sharing.

Walking and exercise – dancing, yoga, going to the local park for walks.

Leisure – coffee morning, domino club, arts & crafts club.

Staff costs - including salaries of permanent or fixed term staff, sessional workers & volunteer costs

Accredited Qualifications – for example, Food Hygiene Certificate, Health & Safety qualification, etc.

Insurance costs for a particular activity – this may be of particular use to un-constituted groups in helping them to set up. Please note this is not funded for constituted groups/organisations.

This fund can also be used to pay for services.

What the fund CANNOT pay for?

- Activities that cannot be completed within 12 months of receiving the funding.
- Activities which have been completed retrospectively.
- Existing activity costs.
- Activities that are not aimed specifically for the people of Hall Green.
- Projects which are purely about research.



- Profit-making or commercial activities.
- Items that mainly benefit an individual, for example equipment that is not shared.
- Personal equipment that is not integral to the delivery of the activity.
- Subscription/Membership costs.
- Contingency costs. e.g. funds to provide a source of income or for fundraising activities
- Costs of ongoing staff who are not working directly on the project – including salaries of permanent or fixed term staff
- Core costs of the organisation – (utility bills; rent; management costs etc.) which are not directly related to the project activity
- Costs incurred in putting the application together
- VAT that can be recovered
- Purchase of land, property or refurbishment including routine repairs and maintenance.
- Loans and interest payments.
- Purchase of Alcohol or illegal substances.
- Gambling
- Endowments
- Items on behalf of another organisation, group or network.
- Political or religious activities.

Monitoring and Evaluation

Value	Evaluation and monitoring
£1 to £250	Review meeting (with notes/records) At least one case study/story.
£250 to £2,000	Review meeting (with notes/records) At least one case study/story Number of citizens supported Desirable analysis of equalities data from participants Evidence of meeting outcomes against NNS outcomes and gap analysis.
£2,000-£10,000	Review meeting (with notes/records) Quarterly Monitoring Reports Number of citizens supported Analysis of equalities data from participants Cases studies and stories of difference Record of outputs/delivery Record of impact on citizens' participation (i.e. survey) against specified outcomes

If you need any further guidance on what the fund can be used for please contact our NNS Hall Green Team, on 07584 500595 or by email to HallGreen.NNSTeam@greensquareaccord.co.uk

Please note all applications will be required to meet the Conditions of Grant Aid which can be downloaded from the Hall Green Communities website:

www.hallgreencommunities.org.uk/hall-green-nns-grants-programme/